

## **All Saints Primary School Breakfast Club Policy**

**1. Introduction** Our Breakfast Club provides a safe, welcoming, and inclusive environment where children can start their day with a nutritious breakfast and engage in positive social interactions. The club aims to support families by offering a structured, supervised setting before the school day begins.

### **2. Aims and Objectives**

- To provide a healthy breakfast to help pupils focus and be ready for learning.
- To offer a safe and stimulating environment before the start of the school day.
- To promote positive social interactions and good behaviour.
- To support working parents by providing an early morning childcare option.

### **3. Operating Hours and Location**

- The Breakfast Club operates Monday to Friday from **7.45am to 8.40am**.
- The club is held in the dining area/library
- The Breakfast Club is open from **7.45am** this ensures they have enough time to eat and be ready for the start of school at **8.40am**.

### **4. Eligibility and Attendance**

- Open to all pupils from Reception to Year 6.
- Attendance can be regular or on an ad-hoc basis, subject to availability.
- Parents/guardians must complete a registration form before their child attends.

### **5. Fees and Payment**

- The cost per session is **£4.00 per child**.
- Payments must be made in advance via **[school's payment system]**.
- Concessions may be available for families in need; please contact the school office for details.

**6. Breakfast Menu** A variety of healthy food options are available, including:

- Cereals (low sugar options)
- Toast with butter/jam
- Milk and water
- Special dietary requirements can be accommodated with prior notice.

## 7. Activities

- After breakfast, children can engage in quiet activities such as reading, board games, and creative tasks.

## 8. Behaviour Expectations

- Children are expected to follow the school's behaviour policy.
- Positive reinforcement strategies will be used to encourage good manners and cooperation.
- Persistent disruptive behaviour may result in a temporary or permanent exclusion from the club.

## 9. Safeguarding and Supervision

- All staff are DBS checked and trained in safeguarding and first aid.
- A designated safeguarding lead (DSL) will oversee child welfare within the club.

## 10. Collection and Late Arrivals

- Children will be escorted to their classrooms at **8:40 am**.
- If a child arrives after **8.15am** they may not be served breakfast.
- Parents are responsible for ensuring timely drop-off.

## 11. Emergency Procedures

- In case of emergency, school procedures will be followed.
- Parents will be contacted immediately if necessary.

**12. Contact Information** For any queries or concerns, please contact the school office at **admin@allsaints.wokingham.sch.uk**.

This policy will be reviewed annually to ensure it meets the needs of children and families.