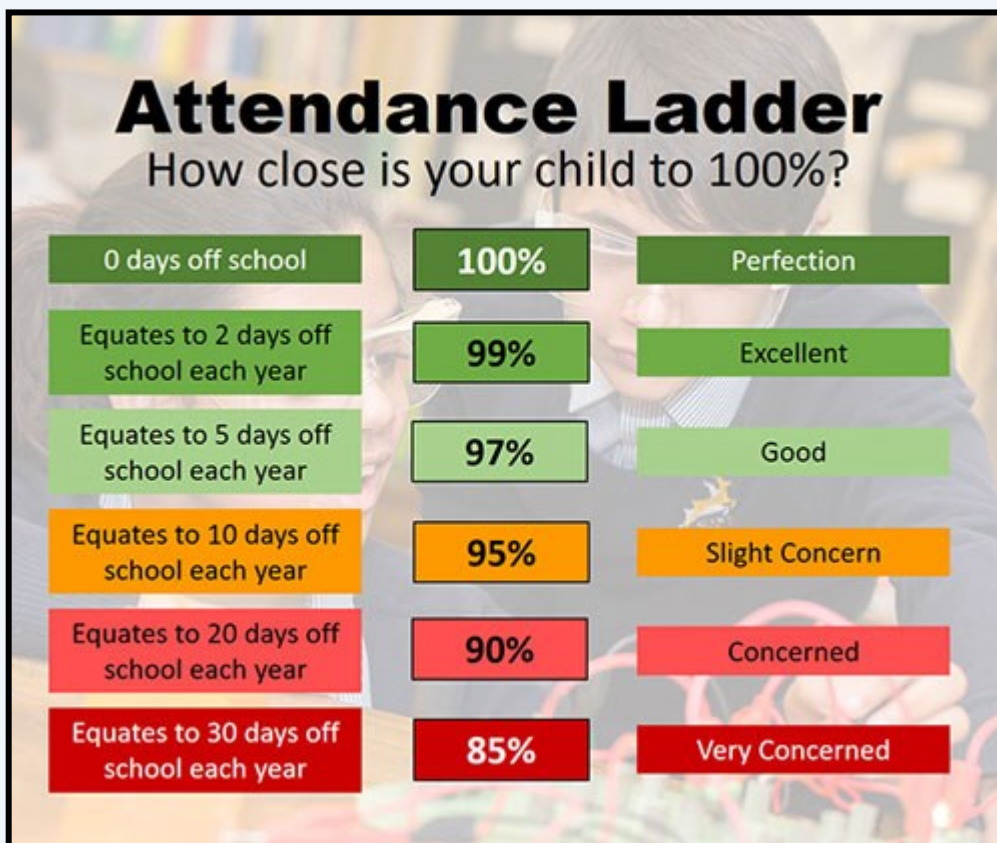


All Saints CE Primary School and Nursery Termly Attendance Newsletter

April 2023

Good attendance and punctuality play a crucial role in children's academic and social success in school. As a school, we do all we can to support our pupils to attend well and achieve well. We know that occasional illness or emergency absence may be unavoidable, but we encourage all families to ensure their children are in school every day, on time. Even the odd day off can add up to make a difference.



All Saints Attendance

September 2022—April 2023: 94.1%

A child not attending school is considered a safeguarding matter.

This is why the reason for any absence is always required.

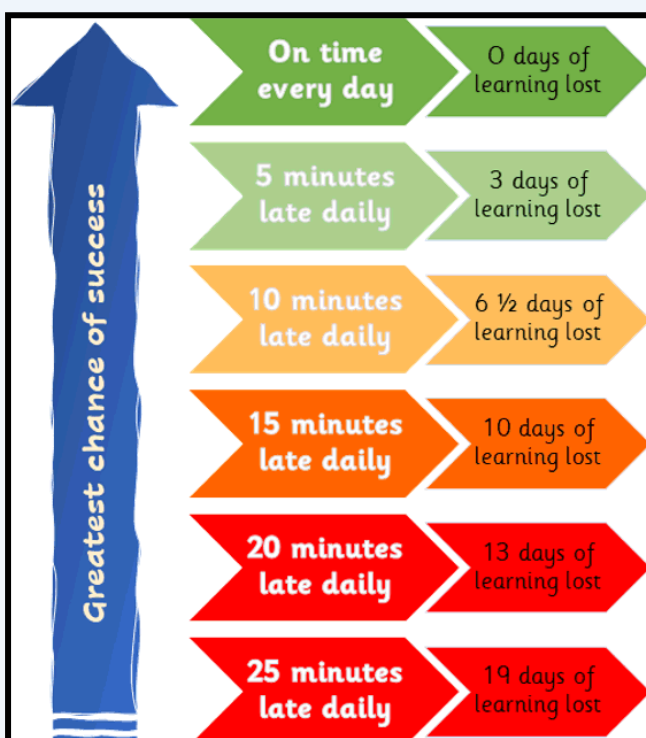
If your child is absent from school you must:

- Contact the school office or Mrs Parsons (0774 846 1099) before 9.30am
- Give a clear reason for your child's absence along with name and class.
- Bring to the school evidence of medical appointments, e.g. a letter/card of appointment or prescription
- If your child's attendance is below 93%, we may ask for evidence to authorise illness absence

If your child is absent, we will:

- Telephone on the first day of absence if we have not heard from you, this is because we have a duty to ensure your child's safety as well as their regular school attendance.
- We will visit your house to see your child if we have not heard from you.
- We have a duty to refer the matter to the Wokingham Education Welfare Team if absence falls below 90% . This could lead to a Penalty Fine.
- If we believe that your child is absent due to a holiday we may refer the matter to the Wokingham Education Welfare team who may proceed with a penalty notice £60 per parent per child.

We are subject to very firm guidance on what we can and cannot authorise as reasons for absence and have a duty to stick to clear attendance procedures. We always follow up attendance concerns so we can help all our children achieve their best.



Punctuality reminder: school starts at 8.45am, and all children should be in class and ready to learn.

Thank you for helping us to help your child achieve their best!

Ms Quinell and Mrs Parsons